

Ashtabula Municipal Court Annual Report for 2020

Mission Statement

The Ashtabula Municipal Court shall be effective and efficient when resolving disputes in order to uphold the laws and regulations of the court's jurisdiction and the State of Ohio. The Judge will interpret and apply the law with the utmost fairness and impartiality in order to protect the rights and liberties of all people guaranteed by the Constitution of the State of Ohio and of the United States of America. The Annual Report for the Ashtabula Municipal Court (AMC) is to notify the public about the Court's programs, statistics and accomplishments.

The AMC has one Judge, one Court Administrator/Clerk of Court, one Head Bailiff/Head Security Officer, two part time Bailiffs (one of which works mainly outside of the Court serving Court documents), two part time Court Security Officers / Deputy Bailiffs that monitor the metal detector for the Justice Center building along with other Court duties, and a part time Drug Court Administrator/Deputy Bailiff.

AMC departmentalized creating the following:

Criminal/Traffic Department, Civil Department, Probation Department, Bookkeeping/Customer Service Department and Information Technology Department.

The Criminal/Traffic Department consists of one Supervisor Deputy Clerk/Judicial Assistant, one full time Traffic Clerk, and one full time Criminal Clerk.

The administration and staff have followed all protocol in regards to the Covid – 19 pandemic. AMC will continue to follow all protocol and/or procedures directed from the Ohio Supreme Court to ensure that the staff and public is safe.

The Court applied for and was awarded two grants from the Ohio Supreme Court: A special remote technology grant to purchase equipment for staff to work remotely during COVID-19 totaling \$5,736. The Court also received technology grant funds from the Supreme Court's annual grant totaling \$8,249. This was used to purchase equipment for a case management system upgrade.

BRIEF SUMMARY OF THE CRIMINAL/TRAFFIC DEPARTMENT

2020 presented many challenges due to the COVID-19 pandemic. Daily operations of the Court had to be modified (multiple times) to ensure safety of employees and the public, as well as provide essential services to the community. Sanitation, protective gear, and public spacing were all considered and preventative measures implemented. Fortunately, the Court was able to maintain operations in spite of restrictions in place to protect employees and public.

The Court held a March Madness Clean Sweep program during the week of March 9-15, 2020 on cases 2018 or older which allowed defendants to make a minimum payment of \$100 towards fines and costs which the Court doubled. The program was expanded to include Probation fees as well; a minimum payment of \$20 was required and would be matched. Total amount receipted was \$28,594.00; total Clean Sweep credit was \$16,942.00.

The March Madness Clean Sweep program was extended and implemented to alleviate financial struggles of the community caused by the COVID-19 pandemic. Effective April 20, 2020 through May 17, 2020, minimum payments of \$100 were accepted and tripled towards qualifying cases; minimum payments of \$20 towards probation fees were also tripled. Total amount receipted was \$34,206.00; total Clean Sweep credit was \$29,780.00.

Registration block and license forfeitures continue to be an effective method of collecting back fines. All fines were granted a 30-day payment extension effective in March 2020; no registration

blocks or license forfeitures were issued until after April 22, 2020 in consideration of the COVID-19 pandemic. The LFF program is still offered to those who can't afford to pay balance in full. Total traffic/criminal monies receipted for the entire year was \$707,867.00.

Total of new criminal and traffic cases filed: 3872. The COVID-19 pandemic greatly affected the amount of new cases filed due to social distancing rules, guidelines, and mandates issued by the State of Ohio.

In summary, the Court continues its mission to be effective and efficient in the face of many challenging obstacles which is effecting not only our community but the entire world.

A brief summary of the Civil Department from the Supervisor Deputy Clerk:

Civil Department consists of one full time Supervisor Civil Clerk, one full time Civil Clerk and one part time Civil Clerk.

The year 2020 brought obstacles for many of us, the Civil Department included, due to the COVID-19 pandemic. As of March 20, 2020 the Supreme Court issued mandates and modified filing procedures. All pre-trials, trials, evictions, small claims hearings, garnishment hearings, bank attachments, and objections were continued until after May 18, 2020 or as otherwise ordered by the Court. Parties were encouraged to use electronic means for any filings. The filing fees for a Motion to Continue during this period of time were waived.

The CARES ACT/Moratorium was put in place to help offset the financial burdens to those people affected by the pandemic. This created a lack of filings in regards to evictions and garnishments as they were stayed, thus creating a 24% decrease in total cases filed in 2020. A surge in filings is anticipated when this stay is lifted.

We feel with the addition of Magistrate Edith Jonas and her ability to implement bench processing will aid the Civil Department's ability to more efficiently process cases through the court.

This past year has brought many challenges to all. During these difficult times, the Civil Department continues to adapt to any changes set forth by the Supreme Court. As we enter 2021 we remain hopeful to accomplish our goals of increasing productivity, eliminate any backlog and to continue to process cases in a timely fashion.

Probation Department consisting of Acting Chief Probation Officer, two full time Probation Officers who can also act as bailiffs, and one part time Secretary.

A brief summary from the Probation Department:

In the year 2020, the Ashtabula Adult Probation Department received two hundred and seventy-two (272) new cases to supervise. Sixty-five (65) cases were referred to the Pre-Trial Diversion Program, providing the eligible offender the opportunity to have the charge(s) dismissed after fulfilling court requirements. Eight (8) written Pre-Sentence Investigation reports were also completed by the Probation Department in 2020.

Per Ohio Revised Code 2951.021, The Court continues to require an offender placed under control and supervision of the Probation Department to pay a monthly supervision fee of \$25.00 and those offenders placed under non-reporting supervision to pay a monthly fee of \$20.00. In the year 2020, \$30,086.00 in Supervision Fees and \$16,108.47 in Restitution was collected.

The Court also provides house arrest, ignition interlock devices and SCRAM (Secure Continuous Remote Alcohol Monitor) as tools for the Probation Department to supervise offenders. In 2020 seven (7) offenders were placed on a CAM device for a total of four hundred and thirty-three (433) days. Defendants were monitored for an average of sixty-two (62) days. Ashtabula Municipal Court reached a 99.1% Sober days rating, meaning of the four hundred and thirty-three (433) days that defendants were monitored, 99.1% of them were quantifiably sober. The 2020 national average was 98.7%. In 2020 fifteen (15) defendants served a total of nine hundred and seventy-five (975) days on house arrest.

A sanction the Court continues to aggressively use for offenders is supervised community service work. Last year 114 participants completed 2,598 hours in the Court's community service program. The offenders are required to work under the authority of non-profit and charitable organizations.

Ashtabula Municipal Court staff continues to be active with various professional organizations such as American Probation and Parole Association.

A brief summary from the Recovery Court Administrator:

Recovery Court graduated 7 participants in 2020, 2 in June and 5 in October. We continue to meet weekly for Recovery Court and currently have 20 participants. How often participants appear for court is based on their current Phase. We were faced with the pandemic and had to make adjustments to the program. In March 2020 we went remote and had court on zoom. Since it was a difficult time for all, adjusting to changes in society, we had all participants appear weekly no matter the phase. We did this to show support and help the participants feel connected during the stay at home order. We were able to come back to court June through October, then October to January 13 were remote again. Treatment team continues to meet weekly prior to Recovery Court. Advisory Committee meets every 4 months. Recovery Court also received a grant in the amount of \$34,527.18 from the Ashtabula Count Mental Recovery Services Board.

Included in the Annual Report is:

Overview of Receipts

Undistributed Collections

Distributed Collections

Cases Filed by Agencies

Traffic/Criminal Cases and Stats

Civil Cases and Stats

The original records stated above are located at AMC, 110 West 44th Street, Ashtabula, Ohio and the Court Administrator / Clerk of Court Tonja Amato, can be reached at 440-992-7129.

The 2020 Administration would like to thank the entire Court staff for their dedication and hard work.

TOTAL DISBURSEMENTS, 2020			\$670,452.48
	OVERVIEW OF	DECEIDTS	
	OVERVIEW OF	RECEIPTS	
CRIMINAL RECEIPTS			\$670,575.48
TRUSTEE RECEIPTS			\$0.0
			\$0.0
	↓ ↓ ↓		
CIVIL RECEIPTS			\$516,044.5
BOND RECEIPTS			\$118,252.00
		_	40.000
ESCROW RECEIPTS			\$2,900.00
TOTAL RECEIPTS			\$1,307,772.07
	OVERVIEW OF	DISBURSEMENTS	
	overview of	Disbonsementis	
CRIMINAL DISBURSEMENTS			\$670,452.48
TRUSTEE DISBURSEMENTS			\$0.00
CIVIL DISBURSEMENTS			\$512,928.25
BOND DISBURSEMENTS			\$117,157.50
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ESCROW DISBURSEMENTS	├ ───		\$2,900.00
TOTAL DISBURSEMENTS			\$1,303,438.23
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UNDISTRIBUTED CO	LECTIONS 12	/21/2010	2020 Beginning	Palanca		\$26 047 AA
UNDISTRIBUTED CO	ILLECTIONS 12	31/2019	2020 Beginning	Balance		\$36,047.44
RECEIPTS 2020						
CRIMINAL/TRAFFIC	RECEIPTS					\$670,575.48
BOND DEPOSITS						\$118,252.00
CIVIL RECEIPTS						\$516,044.59
RENTAL ESCROW R	CEIPTS					\$2,900.00
TRUSTEESHIP RECEI						\$0.00
TRUSTEESHIP RECEI	r15					\$0.00
TOTAL RECEIPTS 20	020					\$1,307,772.07
TOTAL COLLECTION	IS TO DISTRIBU	TE 2020				\$1,343,819.51
DISBURSEMENTS 2	020					
CITY TREASURER				\$375,463.30		
COUNTY TREASURE	R			\$105,515.84		
STATE TREASURER				\$178,424.75		
MISC *				\$11,048.59	*	
	Total Crimin	al Disbursem	ents	\$670,452.48		\$670,452.48
BOND DISBURSEME				<i>t</i> ,		\$117,157.50
CIVIL						\$512,928.25
ESCROW						\$2,900.00
TOTAL DISBURSEM	ENTS 2020					\$1,303,438.23
					**	\$1.35
UNDISTRIBUTED CO	DILECTIONS 12	/31/2020				\$40,382.63
						¥10,002.00

DISTRIBUTIONS 2020		
CITY TREASURER		
CITY TREASORER		
City Ordinance Fines (Criminal & 3		 COE 047 45
City Ordinance Fines (Criminal & 1	ramc)	 \$35,047.45
City Ordinance Parking		 \$541.00
Ohio State Highway Patrol Fines (4	5% & 40%)	 \$38,779.53
Expungements		 \$80.00
Criminal Court Costs		 \$216,172.24
Indigent Drivers alcohol Fund		 \$4,879.00
DUI Arresting Agency Account		 \$1,575.00
Ashtabula City Housing Departme	nt	 \$60.00
APD Drug Conviction Fines		 \$990.00
Special Projects Fund Costs		\$41,402.75
Special Projects Indigent Interlock	Fines	\$4,732.88
Special Projects Computer		\$12,618.90
Special Projects Security		\$12,641.00
City Law Enforcement Trust Fund		\$776.60
Probation Fees-Traffic/Criminal		\$5,166.95
TOTAL AMOUNT DISBURSED TO C	TTY TREASURER	\$375,463.30
COUNTY TREASURER		
Criminal Fines (Ohio Revised Code		\$62,143.09
Traffic Fines (Ohio Revised Code)	, 	\$7,206.00
10% Ohio State Highway Patrol Fir	les	\$9,970.38
Liquor Fines		\$172.50
PUCO Fines		\$3,159.00
Witness & Jury Fees		\$190.50
County L/E Arresting Agency Acco	unt	\$60.00
OMVI Housing Fines		 \$6,231.12
Expungements		 \$240.00
Sheriff Department Drug Conviction		 -
Board of Health Fines		 \$945.00
	<u> </u>	
Indigency Application Fees		 \$12,818.25
Dog & Kennel Fines	├ ───	 \$360.00
Constable fees	↓ ↓ ↓ ↓	 \$1,770.00
TOTAL AMOUNT DISBURSED TO C	COUNTY TREASURER	 \$105,515.84

DISTRIBU	TIONS 2020						
STATE TR	EASURER						
Ohio Stat	e Highway Pa	trol Fines (45	% & 50%)				\$50,016.95
Safety Be							\$11,000.50
	ons Rotary Fur	nd-Victims of	Crime				\$22,625.56
	und (Legal Ai			Revenue			\$2,806.50
	of Conservatio	-					\$1,200.00
	of Liquor Cont						\$152.90
	of Pharmacy F						\$3,524.00
	sting Agency A						\$1,281.00
Expunger							\$530.00
	traint Seat Fin	es					\$275.00
Ohio Stat	e Highway Pa	trol Drug Cor	viction Fines				\$2,219.50
	feiture Release						\$97.00
	Enforcement	-					\$5,046.00
-	Defense Supp		osts				\$65,691.34
-	Drug/Alcohol						\$3.00
Bond Sur							\$11,955.50
	ot of Taxation	Fines					
TOTAL A	MOUNT DISB	URSED TO ST	ATE TREASU	RER			\$178,424.75
Criminal	Bond Balance	Fwd 12-31-1	9		\$25,245.41		
Criminal	bond Deposits	5			\$118,252.00		
	Transferred		\$92,664.00				
	Forfeited		\$17,543.50				
	10% Bond F	ees		Total Disbursed	\$117,157.50		
					\$26,339.91		
Civil Bala	nce Fwd 12-3	1-20			\$9,035.10		
Civil Depo					\$516,044.59		
		nts&Refund	324904.98				
	Civil State R		21349.35				
	Civil Court C	Costs	166673.92		\$512,928.25		
Misc.					\$12,151.44		
	Deposits Refu	nded or Tran	sferred				\$2,558.00
	ecovery Servic						\$3,664.23
Alliance (\$857.13
	nologies-NAP	Program					\$1,400.00
Tranfers		-					\$61.00
Restitutio	on						\$2,508.23
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	+ +						
TOTAL O	THER DISBUR	SEMENTS, 20	20			*	\$11,048.59

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** \$1.00 adjustment from 01/2020		ESCROW				\$600.84		
** \$1.00 adjustment from 01/2020								
** \$1.00 adjustment from 01/2020						\$40,382.63	**	
** .25 adjustment 17TRD03019	**	\$1.00 adjus	stment from (01/2020				
	**	.25 adjustn	nent 17TRD03	3019				
** .10 adjustment from 03/25/20 18TRD01890					01890			

2020 Traffic/Criminal Counts/Charges Filed by Agencies

Ashtabula City Police Department

Felonies	313
Misdemeanors	742
OVIs	65
Other Traffic	748

Ashtabula County Sheriff Department

Felonies	195
Misdemeanors	720
OVIs	7
Other Traffic	201

Ohio State Highway Patrol

Felonies	63
Misdemeanors	133
OVIs	123
Other Traffic	1558

Ohio Department of Natural Resources

Misdemeanors 4

Ashtabula Police Task Force

Felonies	3
Misdemeanors	10

Ashtabula Fire Department

Felonies	4
Misdemeanors	6

Ashtabula City Planning & Community Development

Misdemeanors 17

Ashtabula City Dog Warden

Misdemeanors 32

Ashtabula City Health Department

Misdemeanors 2

Special Agent

Felonies 28

P.U.C.O.

Misdemeanors 2

C.E.A.A.C.

Felonies	39
Misdemeanors	11

Ashtabula County Metroparks

Misdemeanors 6

Domestic Violence Cases	135
Traffic Waivers	1204
Temporary Protection Orders	33
Vehicle Forfeitures	0
Search Warrants	85
Cases Appealed	0
Weddings	9
License-related Offenses	170
Warrants Issued	2018
Housing Cases	12
Extraditions/Rule 4 Hearings	9
Status Hearings on Fines/Jail	1824

Trials Set	120
Jury Trials Set	33
Preliminary Hearing Set	443
Expungements	20

Civil Details for 2020

Cases Filed by Type

Contracts		559
Damages/Personal Injury		7
Forcible Entry & Detainer (Eviction/Land Contract)		221
Replevin		1
BMV Petition		37
Civil Restitution		0
Cases & Judgments Transferred In		3
Small Claims		53
	Total	881
Total Civil Cases filed and reopened		881
Total Civil Cases reactivated		10
Answers filed		60
Total Civil Cases Disposed of		922

Criminal & Traffic Details for 2020

<u>Felonies</u>

	Cases filed and reopened		448
	Cases reactivated		118
		Total	566
	Felonies disposed of via Preliminary Hearings, Waivers, o	and Pleas	573
<u>Misde</u>	emeanors		
	Cases filed and reopened		1266
	Cases reactivated		537
		Total	1803
	Not Guilty Pleas entered		304
	Total Cases disposed of at Arraignment		568
<u>omv</u>	L		
	Cases filed and reopened		150
	Cases reactivated		47
		Total	197
	Not Guilty Pleas entered		21
	Total Cases disposed of at Arraignment		122

Other Traffic

Cases filed and reopened		2008
Parking Violations		57
Cases reactivated		481
	Total	2546
Not Guilty Pleas entered		338
Total Cases disposed of at Arraignment and Waivers		1210
Total Criminal Cases Filed		
Total Traffic Cases Filed		2158
	Total	3872
Total Criminal Cases Disposed of		2804
Total Traffic Cases Disposed of		3406
	Total	6210
Total Criminal Counts Filed		2339
Total Traffic Counts Filed		2765
	Total	5104

ANNUAL REPORT 2020

PROBATION/RESTITUTION

MONTH	2018	2019	2020
		PROBATION FEES	
January	\$ 3,530.00	\$ 2,405.00	\$ 2,610.25
February	\$ 4,270.00	\$ 3,570.00	\$ 3,184.00
March	\$ 5,386.00	\$ 3,295.00	\$ 2,477.75
April	\$ 3,295.00	\$ 3,545.00	\$ 1,098.00
Мау	\$ 3,310.00	\$ 2,691.00	\$ 2,144.15
June	\$ 2,875.00	\$ 2,110.00	\$ 2,225.00
July	\$ 3,106.00	\$ 2,935.00	\$ 2,711.50
August	\$ 2,490.00	\$ 1,760.00	\$ 2,644.74
September	\$ 2,470.00	\$ 2,695.00	\$ 4,005.91
October	\$ 2,360.00	\$ 2,787.00	\$ 2,259.01
November	\$ 2,875.00	\$ 2,873.00	Probation & Restitution Consolidated with Criminal
December	\$ 1,658.00	\$ 2,440.00	Finanacials November & December 2020
TOTALS	\$ 37,625.00	\$ 33,106.00	\$ 25,360.31

ANNUAL REPORT 2020

PROBATION/RESTITUTION

MONTH	2018	2019	2020
		RESTITUTION PAYMENT	rs
January	\$ 1,294.08	\$ 370.00	\$ 1,357.75
February	\$ 1,134.06	\$ 1,636.50	\$ 1,781.44
March	\$ 3,898.00	\$ 2,360.39	\$ 1,306.25
April	\$ 3,476.22	\$ 1,269.00	\$ 1,234.00
May	\$ 988.00	\$ 609.32	\$ 183.00
June	\$ 410.00	\$ 889.71	\$ 1,817.00
July	\$ 3,748.81	\$ 5,190.00	\$ 1,102.00
August	\$ 1,055.50	\$ 3,709.13	\$ 752.00
September	\$ 561.34	\$ 1,187.00	\$ 3,259.71
October	\$ 1,386.91	\$ 4,082.49	\$ 828.28
November	\$ 1,153.50	\$ 3,719.74	Probation & Restitution Consolidated with Criminal
December	\$ 1,466.50	\$ 480.00	Finanacials November & December 2020
TOTALS	\$ 20,572.92	\$ 25,503.28	\$ 13,621.43